



Hook Norton Charitable Association

c/o Amanda Watkins
Little Bowden
The Bourne
Hook Norton
OX15 5PB
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Music At The Crossroads Vendor Agreement 2020

Vendor Name: _____

Address: _____

Phone: _____ Email _____

Additional Stall holder name: _____

If you require any special assistance over the weekend please specify here

Pitch Details

Stall type (Please be specific) _____

Copy Of Public Liability Included YES NO Copy Of Food Trader License Included YES NO

Charity or Cause YES NO Registration Number: _____

Is camping required? YES NO Please specify tent or van: _____

If so, which nights: Fri Sat _____

Tables and chairs are available for hire if you would like to set up an area outside your pitch. If required, please specify how many of each :

Tables @ £10 each _____

Chairs @ £5 each _____

NB – if you require a gazebo YOU MUST SUPPLY YOUR OWN.

Power is available at a cost of £25 - £50 depending on how much is required and whether vendors can share a generator. Please specify your expected requirement (eg stall lights only / full power to vendor's van / etc) : _____

Additional Tickets

Number of Additional Tickets required (up to 3 additional tickets)

Weekend @ £15 YES NO Total: _____

Friday @ £5 YES NO Total: _____

Saturday @ £10 YES NO Total: _____

Payment Information

There is a scale of charges dependent upon type of vendor. This charge is for the whole weekend regardless of how many days trading and does NOT include any power required.

Food stall - £75.

Small food / drink eg tea and coffee - £35

Alcoholic beverages - £150

Clothing / jewellery/ sundries - £25

Charity stalls – Free of Charge (but still need to be booked plus there may be a charge for power if required).

Children's entertainment – 10% of all takings (plus charge for power supplied).

Please make cheque payable to HNCA and sent to Amanda Watkins at the address above.

BACS payment HNCA account 01155903 sort code 400902

Please include your name as a reference so we can match your payment to your booking

Receipt required YES NO

Please note that your booking is not confirmed until payment is received in full

Disclaimer and Signature

I have read and agree to the Terms and Conditions

Signature: _____

Date: _____

Print Name: _____

Terms and Conditions

1. One pitch of up to 10m width. Vendors will need to provide their own gazebo-type covers if required.
2. All sales must be carried out on the pitch. Selling on the body of the site or approaching ticketholders off the pitch is not permissible
3. Stallholders are requested to limit use of single use plastics wherever possible and use more environmentally friendly resources. They are also required to provide a receptacle for any waste produced by their stalls and to recycle as much waste as possible.
4. Each stallholder will be issued with 2 tickets. Any additional tickets required can be purchased in advance. Please contact Amanda Watkins to discuss.
5. Each stall holder can have one vehicle on the field; this vehicle must be onsite by 18.00 if trading on the Friday or 12.30 on the Saturday. Additional vehicles are permitted onto the site to help setup and offload between 9.30 and 12.00 and must then be parked in the off-site car park. If a second vehicle remains on site after 12.30 when the vehicle gate is closed, then a second stall will be charged for at an additional £50.
6. No vehicle movements are permitted after 18.00 on the Friday until 1 hour after the end of the last act and between 12.30 and 1 hour after the end of the last act on the Saturday, unless agreed with an Official Steward who will lead the vehicle.
7. Food vendors must be registered with their Local Authority and provide this information to HNCA at the time of booking
8. Public Liability insurance must be held and proof of this provided at the time of booking.
9. Overnight camping is available free of charge
10. To secure a pitch full payment is required by 30th April.
11. Electrical hook ups can be provided for an additional charge to cover the cost of hire and fuel. This will vary depending on use required and will be in the region of £25 - £50.